

## Free Assistance for Self-Represented Civil Litigants in Federal Court

Public Counsel, the public interest law office of the Los Angeles County and Beverly Hills Bar Associations, provides a free, **walk-in** clinic to assist those who are representing themselves in federal lawsuits. The clinic will provide information about the many procedures involved in a federal civil lawsuit.

Topics of assistance will include but are not limited to:

- General guidance on how to draft complaints, responses, motions, and other pleadings
- Filling out court forms (Summons, Certificate and Notice of Interested Parties, and other forms)
- Applying for fee waivers (In Forma Pauperis)
- Jurisdiction and venue questions
- Discovery procedures
- Alternatives to federal court

The clinic **only** assists people who have a case or plan to bring a case in the Central District of California. The clinic does not assist with state court cases, appeals, or bankruptcy cases.

The clinic is located in **Room 525** on the **5<sup>th</sup> floor** of the U.S. Courthouse in downtown Los Angeles. It will be open for walk-ins from 10:00 am to 12:00 pm and 2:00 pm to 4:00 pm on Mondays, Wednesdays, and Fridays. Walk-ins will be assisted on a first-come, first-served basis. The clinic does not offer assistance over the phone.

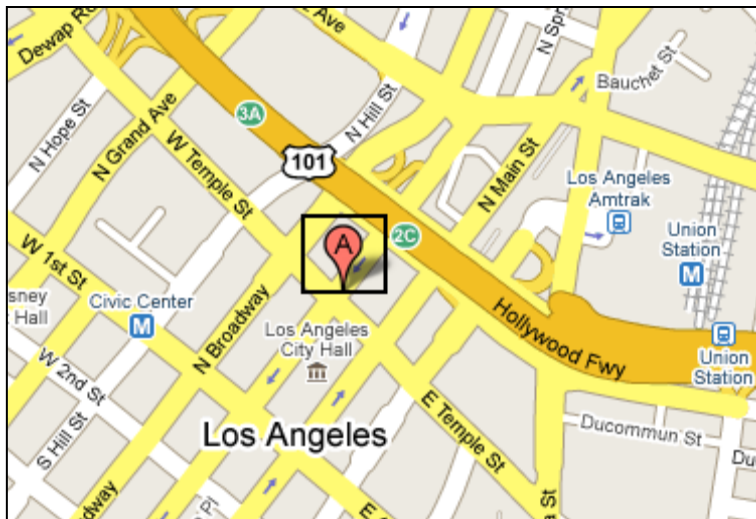
### Federal Pro Se Clinic

U.S. Courthouse (point A on the map)  
312 North Spring Street, Room 525  
Los Angeles, California 90012-4797

### Hours of Operation

Monday, Wednesday, Friday  
10 am – 12 pm  
2 pm – 4 pm

**\*\*\*A government photo ID is required to enter the courthouse.\*\*\***



### Nearest Metro Stops:

The Spring Street U.S. Courthouse is walking distance from the **Union Station** or **Civic Center** stops on the Red and Purple Lines of the Metro—see the map for the exact locations of the stations.