



“HOW TO FORM A CALIFORNIA CHARITABLE TAX-EXEMPT NONPROFIT CORPORATION”

This program is a general overview of the legal steps required to:

- Form a nonprofit corporation
- Apply for tax-exempt, 501(c)(3) status

Please select one date you would like to attend (*these are identical workshops*):

√	Date	Time
	Wednesday, February 27, 2008	6:00 p.m. – 9:00 p.m.
	Wednesday, May 21, 2008	6:00 p.m. – 9:00 p.m.
	Wednesday, September 10, 2008	6:00 p.m. – 9:00 p.m.
	Wednesday, November 19, 2008	6:00 p.m. – 9:00 p.m.

WE CANNOT CONFIRM REGISTRATIONS BY PHONE. CONFIRMATION LETTERS WILL BE SENT ONE WEEK PRIOR TO SEMINAR DATE.

In order to sign up for this workshop you are required to answer the following questions, which will help us to tailor the presentation to the interest of our audience.

1. Please provide a description of your organization’s proposed programs.

2. Have you already started to operate the proposed charitable programs? YES NO

- a. If the answer to 2, is “yes” have you operated under a fiscal sponsor? YES NO

3. Have you already recruited at least 3 board members for your organization? YES NO

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4. Has your organization incorporated? YES NO

a. If the answer to 4, is "yes" what was the date of incorporation_____

5. Do you have a written estimate of the proposed budget for your organization? YES NO

a. If the answer to 5, is "yes" please describe your expected sources of funding.

6. On a scale of 1-10 (10 being the highest), please estimate your level of experience in operating a nonprofit corporation?_____

7. Are you interested in leaning how to gauge your readiness to form a nonprofit corporation? YES NO

Space is limited. Registration does not guarantee a reservation. If we are over capacity when we receive your registration, we will call to let you know. Otherwise, you will be sent a **letter of confirmation one week** prior to the seminar, with directions to our office. Please note that each individual interested in attending must register separately. **We cannot R.S.V.P. multiple people under one individual.**

Location: All seminars will be held at Public Counsel's office: **610 South Ardmore Avenue, Los Angeles, CA 90005.**

Price: These seminars will be offered without charge.

RSVP: All seminars require advanced registration. Space is limited. To RSVP, **you must complete both sides of the form and answer all of the questions** before you fax or mail in the registration form. Please note that we will not be accepting registrations over the phone. Our fax number is (213) 385-9089 or you can mail in your registration form to the address listed above, please place it to attention of CDP.

Name:_____ Job Title:_____

Organization:_____

Phone:(____)_____ Fax:(____)_____ **Email:**_____

Address (including city, state & zip):_____

Please check the box if you would like to be included on our e-mail mailing list to receive notification of future seminars.